

MANAGEMENT STUDENT

HUNANYAN

GOR

Project Coordination | Project Management | Operations



CONTACT INFO

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TECHNICAL SKILLS

- **Project & Ops:** Project Planning, Task Tracking, Workflow Coordination, Timeline Management
- **Methodologies:** Agile (Scrum, Kanban), Waterfall
- **Business Analysis:** Market Research, Competitive Analysis, Business Modeling (basic), Process Optimization
- **Tools & Platforms:** Excel (advanced basics), PowerPoint, Notion, Trello, Jira (basic), Google Workspace
- **Data & Reporting:** Data Analysis (Excel), Reporting, Dashboarding (basic)
- **Collaboration:** Documentation, Cross-functional Communication

LANGUAGES

- **English** (Fluent)
- **Polish** (Native)
- **Armenian** (Native)
- **Russian** (Intermd.)
- **French** (Elementr.)

PROFESSIONAL SUMMARY

Management student at AGH University of Krakow with a focus on project management and business operations. Experienced in coordinating team-based projects, conducting market research, and supporting structured execution of business initiatives. Seeking internship or entry-level opportunities in project coordination and business roles.

EDUCATION

Faculty of Management

AGH University of Krakow (2024 - Present)

- Focus on business operations, project management, and organizational processes
- Completed a team-based startup business plan project, involving market research and financial planning
- Developed skills in project coordination, task management, and structured problem-solving
- Gaining foundational knowledge in business strategy, economics, and management principles

SOFT SKILLS

- **Team Collaboration & Coordination** effectively working within teams to organize tasks and achieve shared objectives
- **Clear Communication** conveying ideas and updates in a structured and understandable manner
- **Structured Problem Solving** approaching challenges using logical and step-by-step analysis
- **Organizational & Time Management** prioritizing tasks and managing deadlines to ensure timely delivery
- **Adaptability in Dynamic Environments** adjusting quickly to changing requirements and project conditions
- **Attention to Detail** ensuring accuracy and consistency in tasks and deliverables
- **Analytical Thinking** interpreting information and data to support decision-making